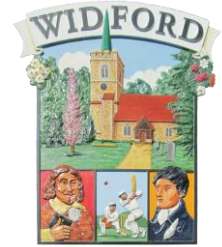


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Mark Rome, Josh Warren

You are summoned to attend the following meeting to transact this business agenda:

Ordinary Parish Council Meeting

Tuesday 2nd July 2024

in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 26th June 2024

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

24.067 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

24.068 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda).
2. To receive and consider requests for dispensations: Cllr Mike Allen re Playing Field matters, being a trustee. Cllr Ian Collins re Closed Churchyard matters, his wife having the maintenance contract.

24.069 Approval of Minutes:

1. May 7th Annual Parish Council Meeting
2. May 7th Ordinary Parish Council Meeting
3. May 13th Extraordinary Parish Council Meeting

24.070 To consider co-option to fill the vacancy following resignation of Cllr Michael Ripsher

24.071 Police Report: To receive the Safer Neighbourhood Team report

24.072 Chairman's Announcements

24.073 To receive reports from County and District Councillors

24.074 Planning

1. New Planning Applications

3/24/0711/FUL	15 Benningfield Road: Erect 1 detached building and 1 rear extension to existing.	By 8 th July
3/24/0926/FUL	Adams Barn, Hunsdon Road: Change of use agricultural to residential	By 2 nd July
3/24/1031/HH	Ashbourne Manor: Extension to single storey garage	By 11 th July

2. Decision Notices (for information only)

3/24/0544/VAR	Westbury: Variation of conditions	GRANTED
3/24/0632/FUL	Priory Farm: Erect agricultural building with lean-to boiler extension (amendment of approved 3/23/1699/FUL)	GRANTED
3/23/2283/OUT	Land south of Levenage Lane: Outline for 4 dwellings REFUSAL APPEALED	Awaited
3/19/1045/OUT	Land North of the Stort Valley and the A414, Gilston: outline planning	Awaited
3/24/0773/LBC	2 Hillside: Demolish 1.2m wide single storey projection; fenestration alterations at rear	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published

24.075 Finance

1. To receive report on the Council's finances at 31st May 2024
2. To approve bank reconciliation at 31st May 2024
3. To receive 2023/24 financial performance against budget at 31st May 2024
4. To approve list of orders for payment
5. Update: Annual Governance and Accountability Return (AGAR) 2023/24

24.076 Correspondence: To note list of correspondence (*list below, for information only*)

24.077 Village Reports

1. **Village Hall**
 1. To receive report and update on plans
2. **Playing Field**
 1. To receive report
3. **Allotments**
 1. To receive report
4. **Closed Churchyard:**
 1. To receive report

24.078 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
 1. FP1: Update on notices, stile and trimming vegetation
 2. FP18: Hedge trimming update
 3. FP17: Repair of collapsed steps
 4. Update on Nether Street kissing gate (rotted post, step and rail)
2. **Highways and footways**
 1. Update: programme for general clean-up of verges, gutters and overgrown footways
 2. Update: Abbots Lane blocked gully
 3. Update: Enforcement issues at Greenacres
3. **Other parish matters and concerns:** to consider any matters raised
 1. Complaints of overgrown vegetation at the open churchyard reported to the PCC

24.079 Benningfield Green: Update on issues

24.080 Village archive update

24.081 To consider appointing a representative to the Widford Relief in Need Charity

24.082 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

24.083 To note items for addition to future agendas

24.084 Date of next Meetings

Tuesday September 3rd at 7.30pm: Ordinary Parish Council Meeting in the Village Hall

Correspondence list for Agenda item 24.076- for information only (refer to specific agenda items for action)

PRoW: Report on FP1, FP17, FP18, Nether Street kissing gate (24.078.1.1)

Complaints that the open churchyard is overgrown and needs attention

DISCLOSABLE PECUNIARY INTERESTS

Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)